



info@foundationfutures.org.uk  
Pottery Bank Community Centre,  
Yelverton Crescent, Walker,  
Newcastle-upon-Tyne, NE6 3SW

## Workplace Alcohol and Drugs Policy: Students

September 2023

Review date: September 2024

Foundation Futures works hard to ensure the safety of all young people in its care and to promote their well-being. This includes having a policy of zero tolerance to the use and supply of drugs and alcohol.

### **Any young person who arrives on the programme under the influence of drugs or alcohol will be**

- Taken home or back to the partner school
- The incident will be reported to parents, carers and the partner school
- An incident form will be completed and shared with the partner school who may then follow their own procedures.
- This may result in a fixed term exclusion from the programme or the young person may be removed from the programme.
- Any serious incidents the local hospital or police will be called and a Welfare Form filled out.

### **Any young person caught supplying alcohol to other students or members of the public will be:**

- Taken home or back to the partner school
- The incident will be formally reported to parents, carers and partner school and an Incident Form completed and shared with the partner school who may then follow their own procedures
- Any serious incidents the local hospital or police will be called and an Incident Form completed.
- This would result in the young person being removed from the programme

### **Any young person caught supplying drugs to other students or members of the public.**

- The police will be immediately called.
- An Incident form completed and shared with partner school and police as evidence
- Parents, carers and partner school informed
- This would result in the young person being removed from the programme